

GENERAL SPECIFICATIONS

I. SCOPE OF WORK:

The Pennsylvania Game Commission, Northeast Region, requires bulldozed fire lines to be constructed in a forested area and the cutting of snags. Services shall include, but not be limited to, the furnishing of all labor, superintendence, tools and equipment for the construction of bulldozed fire lines and cutting of snags as per the attached specifications. The contractor is required to provide the equipment, labor, insurance, and all miscellaneous expenses to complete the operation.

Any questions concerning the technical aspects of this bid should be directed to the Regional Land Management Supervisor:

Michael Beahm
PGC, Northeast Region
3917 Memorial Hwy
Dallas, PA 18612
Phone: 570-675-1143 ext. 5007

Any questions concerning the site characteristics and location of this project should be directed to the Project Manager:

James McCarthy
Phone: 570-675-1143

II. CONTRACT TASKS:

A. Project Location:

State Game Lands No. 300 Lackawanna County, Pennsylvania. The work will consist of the following:

- B. Fire line to Build - Clear trees and top layer of soil from designated locations on State Game Land as identified on the attached map to a width of no less than 8 feet. Sections of the proposed break are located in steep and rocky terrain.
- C. Of the 45,366 feet of fire line to be constructed with a bulldozer, approximately 2,800 ft. is previously existing trail. The fire lines are to be cleared of the top layer of soil (humus and leaf litter) at a minimum width of eight (8) feet and maximum of twelve (12) feet as noted in the attached map.
- D. There are approximately 150 snags that will need to be cut and all woody debris shall be less than 4 ft. in height. Stump heights will be reduced to less than 12 inches.

E. Contractor shall comply with Attachment 1, Special Provisions

III. CONTRACT REQUIREMENTS:

- A. The contractor agrees to comply with all attachments.
- B. As a further guarantee of faithful performance of the conditions set forth in this Contract, the Successful bidder hereby agrees to furnish the Commission with Cashiers or Treasurers Check, Letter of Credit, or Insurance Bond payable to the Pennsylvania Game Commission, in the amount of \$1,000.00.
- C. Failure to comply with any of the terms or conditions of the Contract will result in cancellation of the agreement.

IV. INSURANCE REQUIREMENTS:

- A. The contractor will provide Workmen's Compensation insurance sufficient to cover all of the employees of contractor working to fulfill this contract.
- B. Comprehensive General Liability Insurance, including bodily injury and property damage insurance, to protect the Commonwealth, and the contractor from claims arising out of the performance of the contract. The amount of Bodily Injury Insurance shall not be less than \$300,000.00 for injury to or death of persons per occurrence. The amount of Property Damage Insurance shall not be less than \$300,000.00 per occurrence.
- C. Such policies shall name the Commonwealth as an additional insured. Prior to the commencement of work under this contract, the contractor must provide the Commonwealth with current Certificates of Insurance. These Certificates shall contain a provision that coverage afforded under the policy shall not be canceled or changed until at least thirty (30) days prior written notice has been given to the Commonwealth.

HOLD HARMLESS:

The contractor shall be responsible for and agrees to indemnify and hold harmless the Commonwealth from and against damages to property or injuries (including death) to any persons and other losses, damages, expenses, claims, demands, suits, and actions by any party against the Commonwealth in connection with the work performed by the contractor.

V. DAMAGE TO PROPERTY:

The Contractor shall be responsible for any damage to Commonwealth property resulting from the improper use of equipment for this herbicide project. The Contractor will be given one (1) written warning that damage is becoming excessive and if the action continues damages will be assessed.

PROPERTY INFRASTRUCTURE - Contractor shall immediately repair, in a manner that meets with the approval of the Officer in Charge, any damage to administrative roads and other facilities, including access roads, resulting from their use for this operation, general wear and tear is accepted. Officer in Charge may notify the Contractor in writing to temporarily discontinue use of any of the above whenever, in their opinion, such action is necessary to prevent serious damage.

VI. BID AWARD:

Bids are to be submitted electronically thru the Commonwealth's "PA Supplier Portal" system. If you have not registered as a vendor with the state, you must do this first at www.pasupplierportal.state.pa.us before submitting an electronic bid. **Bids will be publicly opened on March 30, 2018 at 2:00 PM., at the Pennsylvania Game Commission, 2001 Elmerton Ave., Harrisburg, Pa 17110-9797.**

Any questions concerning this bid or bidding procedures should be directed to the PGC Contracts and Procurement Division at 717-787-6594.

This bid should include the Unit Price per Foot (linear). **The bid will be awarded on a lump sum total of the entire project.** The work may begin on or after April 16, 2018 and all work must be completed by June 30, 2018. No extension of time will be awarded. The electronic invitation for bid can be found at www.pasupplierportal.state.pa.us.

The unit price shall include all labor, equipment, tools, insurance and all items necessary for the completion of the project

The quantities herein are only estimates and may increase or decrease dependent upon the needs of the Commission. Operator shall be paid at the unit price bid for actual services performed.

The Commission reserves the right to reject any and all bids and to choose the bid that, in its sole opinion; best meet the needs of this project.

ALL VENDORS WHO CONDUCT BUSINESS WITH THE PENNSYLVANIA GAME COMMISSION MUST HAVE A VENDOR NUMBER ASSIGNED TO THEM IN ORDER TO RECEIVE PAYMENT FROM THE COMMONWEALTH.

Vendors may access the website www.pasupplierportal.state.pa.us or phone (877) 435-7363 or (717) 346-2676 or email ra-srmhelp@state.pa.us for assistance to register as a new vendor or, if you are an existing vendor, to change a main or remit to address. This is a Department of General services (DGS) website so you need to contact them directly if you have any problems with the website.

VII CONTRACT TERM:

The contract term shall commence upon contractor's receipt of the approved Purchase Order(s), receipt of performance bond, and proof of insurance. This also includes a notice to proceed, and terminate June 30, 2018.

IX. PAYMENT TERMS:

Payment shall be on a reimbursement basis for actual services performed. Payment will be made on the basis determined by the linear feet and lump sum for snags felled.

Only work successfully completed to the specifications will be paid for by the agency.